



MINUTES OF ANNUAL GENERAL MEETING 2008

The Annual General Meeting of the South African Pipeline Gas Association was held on 20 November 2008 at the Bryanston Country Club, Bryanston. The meeting commenced at 14:00.

WELCOME

The Chairman welcomed all the members and thanked them for attending

ATTENDANCE, PROXIES AND QUORUM

Present: 20 members attended (as per attendance register)

Apologies: 3 apologies were received namely Riaan van der Walt, Glen Promnitz, and Rudi de Ridder.

Proxies: 16 proxies received, for which proxy forms were open for inspection, were accepted by the AGM

Quorum: A quorum for the meeting was established with 20 members present in person and 16 proxies. The Chairman declared the meeting duly constituted. Johan Fourie **SECONDED**, Dave de Wit **ACCEPTED**.

NOTICE OF MEETING

Notice of the Annual General Meeting 2008 documentation is taken as read. The motion is agreed to unanimously.

APPROVAL OF MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

As this was the first Annual General Meeting no previous minutes was presented.

MATTER ARISING FROM THE PREVIOUS MINUTES

As this was the first Annual General Meeting no previous minutes was presented.



APPROVAL OF FINANCIAL STATEMENTS

The Chairman tabled the audited Financial Statements for the year ended 30 June 2008. He indicated that the statements covered the transitional period of 12 October 2007 to 30 June 2008; due to the Association inception as a Section 21 company registered on 12 October 2007.

There were no further comments on the reporting of the Financial Statements. The financial statements were unanimously accepted by the AGM. **PROPOSED** by Johan Fourie, **SECONDED** BY Nolan Cohen

SPONSORSHIP AND FINANCIAL SUSTAINABILITY

SAPGA is extremely grateful for the foresight and financial support from Sasol Gas Ltd provided for the development of the association.

Johan Fourie explained the intent and reasoning behind the sponsorship. SAPGA needs to become financially sustainable in which case the sponsorship will come to an end. SAPGA is currently in negotiation with NERSA and Dept of Minerals and Energy to find the best possible solution for the way forward.

INCOME AND EXPENDITURE FOR THE ENSUING YEAR

The Chairman presented and explained the budget for Financial Year 2009. There were no comments related to the budget.

It was proposed by Johan Fourie that learnership and training development to be outsourced as a specialist activity and independently funded.

Budget agreed to unanimously. **PROPOSED** by Johan Fourie, **SECONDED** by Nolan Cohen

CHAIRMAN'S REPORT

The Chairman presented his report by means of PowerPoint presentation. It has been a very busy and fruitful year for SAPGA and many achievements were noted. There are still many challenges to be faced and action plans are in place to overcome them. The association remains aligned to its vision, mission, goals and strategies. The existing portfolio members volunteer their time for attending meetings and providing advice and services to the Association. Much appreciated.

It was also suggested that members visit the website www.sapga.co.za continuously for valuable information.

The Golden Rule was given to all the members that **Safety Isn't Negotiable** in this industry.



RE-APPOINTMENT OF AUDITORS FOR THE ENSUING YEAR

Griesel Nel Incorporated were unanimously re-appointed.

ELECTION OF A DIRECTOR

The current directors continue to offer their time and resources in the specialist areas, managing the board and providing policy and direction to the industry. The directors also head up and fulfill a role within the Steering Committee.

Nominations for additional directors were deemed not to be necessary by the members. The first priority was to strengthen the various portfolio sub-committees. The motion was **PROPOSED** by Nolan Cohen and **SECONDED** by Johan Fourie.

ELECTION OF PORTFOLIO SUB-COMMITTEE MEMBERS

The various portfolio sub-committees were introduced to the members. SAPGA promoted those portfolio committees to be established and on sub-committee level members were requested to assist within these committees. Members nominated [and any additional members not noted] will be contacted Jan/Feb 09. The following members offered their time and resources to serve within these portfolios:

- Safe Gas Equipment Scheme
 - Dave de Wit
 - Nolan Cohen
 - Deon Viljoen
 - Andre Valkenburg
- Learnership
 - Don Forsyth
- Training
 - Otto Kriege
 - Lucky Msibi
 - Eric Woods (nominated by Johan Fourie)
- Marketing
 - Johan Fourie
- Finance
 - Theodore Louw

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DEVELOPMENT OF TECHNICAL STANDARDS

The following members offered their services

- Development of Standard 'SANS 827'
 - Andre Valkenburg
 - Deon Viljoen
- Development of Standard 'SANS 1539'
 - Deon Viljoen
- Development of Standard for Package Burners
 - Don Forsyth
 - Walter Pel
 - Jacques Bekker

NATURAL GAS CONFERENCE 2009

SAPGA requested members to establish a Natural Gas Organising Committee early Jan 09. Nominations were:

- Steering Committee
- Johan Fourie
- Nolan Cohen
- Andre Valkenburg
- Otto Kriege
- Cribin Moodley
- Linda Lotter

VOTE OF THANKS - CLOSURE OF THE ANNUAL GENERAL MEETING

The Chairman thanked the members for their time, effort and continued support and for entrusting the Board of Directors and the Steering Committee to manage the association.

The Chairman declared the meeting closed at 16:17

Signed as a correct and complete record of proceedings of the meeting

Roy Lubbe
Chairman
South African Pipeline Gas Association