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## MINUTES OF THE ANNUAL GENERAL MEETING OF 2011

The Annual General Meeting of the South African Pipeline Gas Association was held on 25 November 2011 at the Stonehaven on Vaal Hotel and Conference Centre, Vanderbijlpark.

The meeting commenced at 07:40.

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### WELCOME

The Chairman welcomed all the members and thanked them for attending. The members were duly reminded of SAPGA's Anti-Trust Policy and Meeting Rules which every member under the jurisdiction of the AGM need to abide to.

### ATTENDANCE, PROXIES AND QUORUM

Present: 13 members attended (as per attendance register)

Apologies: 1 apology was received namely Grant Renecke (Combustion Technology)

Proxies: 9 proxies received, for which proxy forms were open for inspection, were accepted by the AGM

Quorum: A quorum of 22 members was established with 13 members present in person and 9 proxies. The Chairman declared the meeting duly constituted. Riaan van der Walt **PROPOSED** and Anton Dye **SECONDED**.

### NOTICE OF MEETING

Notice of the Annual General Meeting 2011 documentation is taken as read. The motion is agreed to unanimously.

### APPROVAL OF MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

Previous minutes of the meeting held on 18 November 2010 was reviewed and accepted as a true reflection of proceedings. **PROPOSED** by Anton Dye and **SECONDED** by Eddie Cooke. The minutes were duly signed by the Chairman in the presence of the AGM. .

### MATTER ARISING FROM THE PREVIOUS MINUTES

There were no matters arising from the previous minutes.



## **CHAIRMAN'S REPORT**

The Chairman's report was provided to all members prior to the meeting and attached for record purposes. The association remains aligned to its vision, mission, goals and strategy for 2016. Selective items on the report were highlighted and brought to the attention of the AGM.

The Chairman's report was confirmed as **PROPOSED** by Bradley Charles, **SECONDED** by Bheki Vilakazi.

## **CONFIRMATION OF THE ANNUAL FINANCIAL STATEMENTS ENDING 30 JUNE 2011**

There were no further comments on the reporting of the Annual Financial Statements and as such the financial statements were confirmed as **PROPOSED** by Bradley Charles, **SECONDED** by Wim van Zyl.

## **APPOINTMENT OF AUDITORS FOR THE ENSUING YEAR**

The AGM agreed to discontinue using the services of Griesel Nel and as such not re-appoint them. Griesel Nel were thanked for their past service rendered. SAPGA will appoint new auditors, RKA Auditors, for the ensuing year. **PROPOSED** by Bheki Vilakazi and **SECONDED** by Eddie Cooke.

## **ELECTION OF COMMITTEE MEMBERS FOR THE ENSUING YEAR**

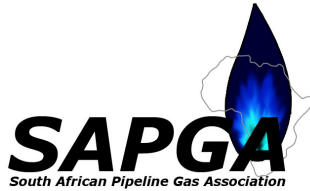
The various committees were introduced to members and the Chairman requested nominations from the members to assist within these committees.

- Natural Gas Conference 2012
- Operational Committee
- Training Committee
- Practitioner Registrations
- Safe Gas Equipment Scheme

As too few nominations were received it was agreed that the Board will identify persons suited for serving on these committees'.

## **ELECTION OF DIRECTORS**

As per the Memorandum of Incorporation of SAPGA, the Chairman of the Board of Directors requested a motion to be approved by the members of the AGM to allow the SAPGA Board of Directors to identify and formally invite persons to serve on the Board rather than obtain nominations from the floor. The motion was unanimously accepted by members of the AGM and **PROPOSED** by Bheki Vilakazi and **SECONDED** by AJ de Wet.



## POINTS FOR DISCUSSION

Only one discussion points were raised:

The feasibility of having 'One Gas Conference for South Africa' was opted by AJ de Wet. It was suggested that all the Gas Associations must combine their conferences. This involves the total gas industry from domestic to specialised and will attract local and overseas delegates. **PROPOSED** by AJ de Wet and no one **SECONDED**. Riaan van der Walt explained that the synergies to the gas types are diverse and that the conference cost will cause complications as it one of the contributing factors to SAPGA's financials.

## VOTE OF THANKS

The Chairman thanked the new and existing members for attending the AGM and for their time, effort and continued support entrusting the Board of Directors in managing the Association.

## CLOSURE OF THE ANNUAL GENERAL MEETING

The formal proceedings were concluded in accordance with AGM proceedings as per the Company Act, Memorandum and Articles of Association.

It is also recorded that all matters of compliance and matters raised by members were confirmed and fixed in the agenda and duly discussed.

There being no further discussions the Chairman declared the meeting closed at 09:41

Signed as a correct and complete record of proceedings of the meeting

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Roy Lubbe  
Chairman  
South African Pipeline Gas Association

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Date

*Attachment: Chairman's Report for SAPGA's 4<sup>th</sup> AGM*