



MINUTES OF THE ANNUAL GENERAL MEETING OF 2009

The Annual General Meeting of the South African Pipeline Gas Association was held on 29 October 2009 at the Hemmingsway Restaurant, Leriba Lodge, Centurion. The meeting commenced at 07:00.

WELCOME

The Chairman welcomed all the members and thanked them for attending

ATTENDANCE, PROXIES AND QUORUM

Present: 7 members attended (as per attendance register)

Apologies: 2 apologies were received namely Barend van Heerden (TCG) and Vic Carroll (Talec)

Proxies: 4 proxies received, for which proxy forms were open for inspection, were accepted by the AGM

Quorum: A quorum for the meeting was established with 7 members present in person and 4 proxies. The Chairman declared the meeting duly constituted. Riaan van der Walt **ACCEPTED**. Manoj Gokul **SECONDED**.

NOTICE OF MEETING

Notice of the Annual General Meeting 2009 documentation is taken as read. The motion is agreed to unanimously.

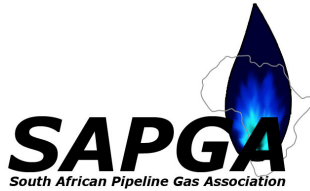
Apology was made for the incorrect numbering on the Notice and Agenda of the Annual General Meeting by Elrien Bootha.

APPROVAL OF MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

Previous minutes of the meeting held on 20 November 2008 was reviewed and accepted as a true reflection of discussions held. **PROPOSED** by Otto Krieger and **SECONDED** by Elrien Bootha.

MATTER ARISING FROM THE PREVIOUS MINUTES

No matters arising from the previous minutes.



APPROVAL OF FINANCIAL STATEMENTS

The Chairman tabled the audited Financial Statements for the year ended 30 June 2009. An observation was made by Manoj Gokul, that on page 4 of the Financial Statements states “that no provision for taxation was made during the year.” The Chairman informed the members that SAPGA as a Section 21 Company has applied for Tax Exemption and has been placed on hold until the third director has been appointed. The previous Company Act required 2 directors but the Income Tax Act requires the minimum of 3 directors. The new Company Act of 2009 is now aligned with the Income Tax Act.

There were no further comments on the reporting of the Financial Statements. The financial statements were unanimously accepted by the AGM. **PROPOSED** by Manoj Gokul, **SECONDED** by Riaan van der Walt.

CHAIRMAN’S REPORT

The Chairman presented his report by means of a presentation and further elaboration by means of the Chairman’s report as provided to all members prior to the meeting.. The association remains aligned to its vision, mission, goals and strategies. The existing portfolio members volunteer their time for attending meetings and providing advice and services to the Association.

An invitation was given to all members to participate with the SABS Technical Committee’s. All knowledge is needed to conclude all standards for our industry. It will be requested at the next SABS TC19 meeting that CNG be incorporated into the standards.

CNG forms part of the SANS087 part 6 and 7 but not applicable to the current market. Will adopt an EN Standard for CNG and “Africanize” it. The new standard will form part of the work groups. Members will be invited to these work groups.

The new Company Act incorporates most of the section of the King III Report concerned with corporate governance. SAPGA’s alignment with the Company Act of 2008 to be completed by April 2010 in the form of a gap analysis and action plan and submissions made to Cipro to amend the current memo and articles of association.

SPONSORSHIP

SAPGA is extremely grateful for the foresight and financial support from Sasol Gas Ltd provided for the development of the association. Without Sasol Gas’s funding the association would not have progressed top where it is today. The Chairman explained the content of the certificate that was handed over to Manoj Gokul, Sasol Gas Limited as acknowledgement for their funding and support.

INCOME AND EXPENDITURE FOR THE ENSUING YEAR: BUDGET 2010

The Chairman presented and explained the budget for Financial Year 2010. Commentary was given by Manoj Gokul that SAPGA must invest some of the revenue. The deficit on the budget is seen as a challenge for SAPGA to fulfill all its obligations and needs to find new ways of providing income. There were no further comments related to the budget.

Budget agreed to unanimously.



TECHNICAL AND SAFE GAS EQUIPMENT SCHEME (SGES)

Feedback was given related to the Domestic, Commercial and Industrial standards, nl. SANS827 was sent out for public comment. Feedback from the practitioners is incorporated into the workgroups.

SABS Standards are SANS827; SANS1539; SANS329; SANS347; SANS1156. An overprint of EN616 and EN676 will be done and linked to SANS827 and SANS329. Standards for CNG and Transmission lines need to be developed. The interpretation of ASME B39 for transmission lines is unlimited.

The SGES is written into the PER. All domestic and commercial appliances of LPG and Natural Gas will be registered by the LPGSASA. The industrial equipment of LPG and Natural Gas will be registered by SAPGA. The SGES will come into effect in 2010.

TRAINING, LEANERSHIP AND ISOE

A CHIETA accredited consultant has been appointed for the development of the training material of the Unit Standards level 2 and 3. NQF 2 will be completed by March 2010 and NQF 3 by June 2010. The development of NQF 4 will be registered as a new project with the Chieta by 1 Apr 10.

NATURAL GAS CONFERENCE 2009

Positive feedback was given by the members that the Natural Gas Conference was “affordable to all” and SAPGA organised and hosted commendable conference. The venue, topics, speakers were highly rated and the conference was relevant and informative to their organisations. SAPGA will schedule another conference in 2010.

RE-APPOINTMENT OF AUDITORS FOR THE ENSUING YEAR

Griesel Nel Incorporated were unanimously re-appointed.

MEMBERSHIP

It was advised by the members that differentiation between members and non-members must be enforced. It was agreed to unanimously that membership must be on Company and not individual level. The company can then appoint a representative who needs to attend in person and represent the respective Company. The Company as member will only have one vote at the AGM. A new membership fee structure was introduced to members. The Membership Fee is proportional to the total amount of permanent employees within the company. A Membership Pack was handed over to the Members who attended the AGM.

ELECTION OF COMMITTEE MEMBERS FOR THE ENSUING YEAR

The various portfolio committees and sub-committees were introduced to the members as follows:

- Steering Committee
 - Technical/safety Sub Committee
 - SGES Sub Committee
 - Training Sub Committee



- SAPGA promoted these portfolio committees to be established and driven on sub-committee level. Members were requested to assist within these committees. Members to be nominated [and any additional members not noted] will be contacted Jan/Feb 2010.

The following members offered their time and resources to assist with the Natural Gas Conference of 2010:

- Sasol Gas
- Egoli Gas

POINTS FOR DISCUSSION

No additional points for discussion were raised

VOTE OF THANKS

The Chairman thanked the members for their time, effort and continued support and for entrusting the Board of Directors and the Steering Committee to manage the association. The industry participation, resources and funding is fundamentally imperative.

CLOSURE OF THE ANNUAL GENERAL MEETING

The Chairman declared the meeting closed at 09:06

Signed as a correct and complete record of proceedings of the meeting

Roy Lubbe
Chairman
South African Pipeline Gas Association

Date